LFPA Executive Committee Transition Meeting
7/13/2009
2:05pm – 3:00pm


Ada discusses agenda items

1. Introductions skipped since everyone knows one another
2. General Advice – Moved to Item 3 since many prior counterparts not in attendance
3. Review of Annual Report for Suggestions to New Exec
   a. Scott talks about different means of involving the rest of the library in meetings and issues that concern the LFPA Exec.
   b. Scott suggests clear procedures for how things are made public when the Code and Bylaws have been changed – Nominating and Ballot should send copy of new Code and Bylaws to Code and Bylaws Committee
   c. Scott suggests the creation of a procedure manual for Code and Bylaws to ensure they appropriately review changes to the Code and Bylaws – or perhaps the responsibility of the Exec liaison
   d. What is the responsibility of the secretary in terms of other committees?
      i. Minutes and updates should be sent to the secretary
      ii. The secretary is the sole editor of the websites
      iii. How might we make sure authoritative changes are being made to the website – Password controls?
   e. LFPA Exec may suggest agenda items for Management Council and Dean’s Council
   f. Scott suggests we continue to solicit ideas from Exec about what might be discussed with the Dean
   g. Major issues moving forward: Item 4, Faculty Evaluation Plan
4. Faculty Evaluation Plan Rundown
   a. New Evaluation Plan needs to be voted and passed, at the latest, by the end of Fall 2009
   b. To move quickly in early Fall, since it would be irregular for the assembly to meet in the Summer
   c. Ada plans to pre-schedule several Fall assembly meetings
5. Other Issues
   a. How the LFPA wishes to respond to the open access policy?
      i. LCPT can be given a special charge to might also review these issues
   c. Have Code and Bylaws review new Code and Bylaws for consistency and compare to recently voted on changes.