LFPA Executive Committee Meeting Minutes – 8/10/2009 – 3:03-4:30

Attendees: Ada Emmett, Julie Petr, George Gibbs, Erin Ellis, Gaele Gillespie, Letha Johnson, Wade Garrison (recorder)

1. Membership Rundown
   a. Ada to send email to volunteers and members about appointments
   b. Follow-up email announcing appointments to LFPA

2. Approval of previous meeting’s minutes

3. Standing and Special Charge Issues Discussed
   a. Giving direction to other committees about their first meeting
   b. Review and Update of LFPA websites
   c. Reinforce communication between Exec, Nominating & Ballot, and Code & Bylaws
   d. Tenure – initial review
   e. Meeting Minutes to be a special Charge with potential for becoming a standing charge
   f. Sabbatical & Leave recipients passing on their information to the Dean and library community
   g. PRC Monitoring Process
      i. Progress Reports
      ii. Final Report

4. Next Meeting
   a. Faculty Evaluation Plan
      i. Suggestions will be solicited
      ii. Document with line numbers to be placed on Hawk Drive
      iii. Read before next meeting
   b. Special Charges will be place on Hawk Drive for further comment