1. Chair provides introduction and discussion of the Agenda.
2. Question of one member about the Needs Improvement section of the Faculty Evaluation Plan
   a. One member points out that the language of that section continues with professional performance but does not have a lot of language about the other two roles, however she ascends to the current text after Ada’s reasoning.
   b. Also noticed that Library Administration is not capitalized – ok as long as it is consistent.
   c. Motion to Accept Member’s Amendment on the capitalization issue—Seconded.
      Any Comment on accepting Kathy’s edits? Move to accept her changes. Passed. No Nays.
3. Motion to move the Faculty Evaluation Plan document to a ballot? Yes, seconded.
   a. Discussion on the motion: Does this ballot go to only library faculty? What about law library faculty?
      i. Ask law library faculty if they use our Faculty Evaluation Plan?
      ii. Are they on the email list? Yes.
      iii. Email Joyce about this—prior to a ballot being distributed. Assembly accepted this.
   b. Voice vote to send it to a ballot? Yay. No Nays.
4. Electronic balloting
   a. Not using the portal because it is not an option
   b. Originally thought that preferential voting would work – future meetings we will attempt to pass a motion to use non-preferential voting for votes where there are only two candidates
   c. Yays. No Nays.
5. Grandfathering Clause Limits:
   a. We need to set a sunset limit to our grandfather clause;
   b. Chair reads the document;
   c. Someone asks about the deadline June 30th;
   d. Chair reiterates that usually this sort of change would be immediately accepted and grandfather clauses are uncommon;
   e. Added “must elect to either follow” language;
   f. Some confusion about the deadline for selection versus the deadline for promotion. An excellent discussion occurred:
      i. Choices should be made before the actual deadline;
ii. Someone states that the language needs to be changed such that when tenure is awarded it should be discussed – language from Mary Lee Hummert’s email is elected to be placed in the language of the Grandfathering Clause.

iii. Do we need this last sentence? - Yes, just keep it

iv. A few stylistic changes are made to the document.

v. People voted on this with one set of understanding. Last academic year when the Faculty Evaluation Plan was originally passed and the required addition of a grandfather clause changes the impact of the document. Discussion ensued. Does it need to be voted on for sure? Yes.

vi. A member asked if we have a quorum to motion to send the addition of grandfather clauses to both the? No.

g. Brief Recess for finding additional library faculty to ensure a quorum for the vote:
   i. Ada reintroduces the issue for the additional library faculty who just arrived.
   ii. By raising of the hands the Assembly passed the motion to send to a ballot the changes to the Discipline Expectations and Criteria. No nays!