Unclassified Professionals Committee (UPC)
21 January 2012 Meeting Notes

Present:  Letha Johnson, Brad Engelbert, Micki Lubbers (Committee Members)
Mary Raple, LFPA Unclassified Professionals Representative

Agenda
1. Professional Development Survey
2. Special Charge: Promotional Structure
3. LFPA report
4. Excellence Award

Minutes:
1. Reviewed and discussed the professional survey questions, including discussion about purpose of UPC in relation to other committees and current initiatives. We will address this in the email that will accompany the survey. Survey questions led into discussion about holding a workshop on taking advantage of professional development funds, tuition assistance, and multiple other opportunities—a way of building awareness of the breadth of training, information, and courses available to UP.
2. Promotion Structure: Letha has put together a list of current UP positions and began matching the to other Kansas and Big 12 libraries.
3. Mary reported on the LFPA discussions on merit raises and the evaluation process.
4. Excellence Award – process will not start until March or April and will be more of an administrative function.

Action Items:
1. Review survey questions