Review Minutes form March 26 LFPA Meeting

- Thanked Rhonda for taking these minutes
- Several clarifications requested
- Rhonda will make changes and send to Sherry who will send out to LFPA
- These can be approved by LFPA members at our next meeting

Process for Ballot Preparation - Ad Hoc Committee Report Recommendations

- A question was raised as to who can vote on the ballot. We will check with Code and Bylaws Committee to advise
- Clarified that LFPA has endorsed report in presenting report to LFPA members for discussion
- The Dean has asked to have a statement of clarification added to accompany a clean draft of the report, explaining where this stands, who has approved it and when, as information to provide the Provost
- We agreed to take out the reference to “Curator” as requested by members at the LFPA meeting
- The following documents need review and work to prepare them for ballot: Criteria for Rank, Discipline Expectations, Annual Faculty Evaluation Plan, Code and Bylaws
- Deborah will ask Code and Bylaws to work on Code and Bylaws
- Deborah will ask LCPT to prepare Criteria for Rank, and Discipline Expectations
- Sherry volunteered to work on the Annual Faculty Evaluation Plan, in consultation with Mike Broadwell
- The above documents will be needed by May 9
• Kim will look for a meeting time in late May or early June to discuss the documents that will go out for mail ballot

Report from Ad Hoc Committee on Post Tenure review
• Committee expects to have work completed soon
• Exec will distribute the report to LFPA once received
• An LFPA meeting will be held May 1 to discuss
• Any vote needed on documents for post tenure review should take place in May

Ballot for New LFPA committee members
• Keith will contact Nominating and Ballot Committee to start this process
• Some discussion of ways to encourage people to run for committees

Review of revised Code and Bylaws
• Exec reviewed minor editorial changes to Code and Bylaws proposed by that committee
• Approved all edits except in section 1.2 where Management Council was changed to Dean’s advisory group. Exec does not think that advisory group is the best descriptor for this group; and section 3.3.2.2 where Management Council is again changed to Dean’s advisory group. A further problem here is that the chair of LFPA no longer represents the Assembly on this group.

Members on LFPA Ex
• We are losing two members – Jen Church and Jennifer Roach
• We thank them for their valuable service
• Given the time of year, and after checking the Bylaws it has been determined that we will not replace these two positions on Exec for the remainder of the year

Calendar
• April 20 – post tenure report is due to Exec
• April 22 LFPA Exec will discuss
• May 1, 9- 10:30 Post tenure review process discussion at LFPA meeting
• May 9 – revised documents due to Exec on incorporation of Unclassified Academic staff
• June 4 (2 – 4:30)LFPA meeting to discuss mail ballot for Unclassified Academic Staff